

S4 Biospecimen Use Agreement

I request access to biospecimens collected by the Systemic Synuclein Sampling Study (S4) for the purpose of scientific investigation and agree to the following terms:

1. I will receive de-identified biospecimens and will not attempt to establish the identity of, or attempt to contact any of the S4 subjects.
2. I will not share or use these specimens beyond the uses outlined in this agreement and my proposal for access.
3. I will require anyone on my team who utilizes these biospecimens to comply with this Biospecimen Use Agreement by signing this agreement.
4. I will accurately provide the requested information for persons who will use these biospecimens and the analyses that are planned using these biospecimens.
5. I will respond promptly and accurately to requests to update this information.
6. I will comply with any rules and regulations imposed by my institution and its institutional review board in requesting these biospecimens.
7. I will comply with the S4 Intellectual Property (IP) policy that states:
 - a. Rights to any non-S4 IP ("Background IP") that a researcher uses in analyzing or manipulating S4 data, information, biospecimens, materials or results ("Study Materials") may not be claimed by any other researcher or institution;
 - b. No researcher or institution may claim any IP rights to any Study Materials or inventions arising out of the Study Materials; and,
 - c. Researchers who publish or present analyses of Study Materials will make these freely available without charge to the research community, when not prohibited by journal copyright terms and conditions.

If I publish abstracts on analyses of S4 biospecimens, I agree to the following:

8. I will cite S4 as the source of the biospecimens and the S4 funding sources in the abstract as space allows.
9. Group authorship of S4 will not be cited in the authorship line of the abstract.
10. I will submit S4-related abstracts to MJFF prior to submission for administrative review.
11. I will prepare "lay" abstracts to be posted on the MJFF website of analyses that I am performing with S4 biospecimens.

If I publish manuscripts using S4 biospecimens, I agree to the following:

12. I will comply with the S4 Publication Policy (attached separately) as it pertains to authorship and acknowledgement.
13. On the author line of the manuscript, after the named authors, I will include the phrase "and the Systemic Synuclein Sampling Study*" with an asterisk referring to the following statement ... as well as the S4 Authors List attached as an appendix:

**Biospecimens used in the analyses presented in this article were obtained from the Systemic Synuclein Sampling Study (S4) (<https://www.michaeljfox.org/page.html?s4>). As such, the investigators within S4 contributed to the design and implementation of S4 and/or provided data and collected biospecimens but did not participate in the analysis or writing of this report unless otherwise named.*

14. I will include language similar to the following in the methods section of my manuscripts in order to accurately acknowledge data gathering by the S4 personnel. Depending upon the length and focus of the article, it may be appropriate to include more or less than the example below, however, inclusion of some variation of the language shown below is mandatory.

"Biospecimens analyzed for this article were obtained from the Systemic Synuclein Sampling Study (S4). For up-to-date information on the study, visit <https://www.michaeljfox.org/page.html?s4>"

15. I will acknowledge funding by MJFF in the support acknowledgement section of the manuscript using language similar to the following:

"The Systemic Synuclein Sampling Study (S4) is funded by The Michael J. Fox Foundation for Parkinson's Research, who is responsible for overseeing the design & conduct of the study."

16. I will submit all manuscripts to the S4 Steering Committee (SC) prior to submitting to a journal. This review will not be a scientific review, but is intended to ensure that items 7-12 above are correctly implemented. The SC will maintain confidentiality of the manuscript and will complete its review within two weeks.
17. I will submit data generated from analyses of S4 biospecimens to the SC upon completion of my analyses. I understand that the SC will incorporate the raw data into the S4 database.
18. I will ensure that Investigators who utilize S4 biospecimens use appropriate administrative, physical and technical safeguards to prevent use of the biospecimens other than as provided for by this Agreement and outlined in the application protocol.
19. I will report any use or disclosure of the biospecimens not provided for by this Agreement of which I become aware within 15 days of becoming aware of such use or disclosure.

I understand that failure to abide by these guidelines will result in termination of my privileges to access S4 data and/or biospecimens.

Name

Institution

Signature

Date

APPROVED ON BEHALF OF
[INSERT INSTITUTION NAME]:

Name:

Date:

Title: